



Date \_\_\_\_\_, 20\_\_\_\_

To Members of the Builder Standards Committee,

I am submitting my complaint to the West Tennessee Home Builders Association concerning \_\_\_\_\_, builder, for review by the Builder Standards Committee.

I understand the association is not liable for the correction of items in my complaint. I acknowledge the Association's ability to enforce the findings of the Builder Standards Committee is limited if the Committee's decisions are not respected by a member for him/her to comply with the decisions of the Builder Standards Committee.

I understand if the member complained against fails to comply with the findings of the Builder Standards Committee, the Board of Directors of the Association may take such action, including expulsion of the said member, as it may deem to be in the best interest of the Association. I further understand the Board of Directors decisions in this matter shall be final.

I understand that my signature on this form will be the authorization for the matter to be submitted to the Builder Standards Committee.

Name \_\_\_\_\_

Home phone \_\_\_\_\_ Work \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date home purchased \_\_\_\_\_

Warranty Number (if a WestTNHBA New Home Limited Warranty, found on first signature page in Warranty Booklet) \_\_\_\_\_

Warranty Company (if other than WestTNHBA) \_\_\_\_\_

Has the Builder been notified of the complaint?  Yes  No

If yes, was the report  written  oral? (Please enclose a copy of report)

